

Summary of SCDC training classes for FY 2018

Included in the Department of Corrections' (SCDC) March 20, 2019 letter to the House Legislative Oversight Committee (LOC). This information was provided in response to the following question in LOC's February 25, 2019, letter to the Department of Corrections: "15 - Please provide the cost to train and equip (e.g., uniform, equipment, training, etc.) one correctional officer with no law enforcement experience." In addition to providing the information in this document, SCDC provided the following response:

Please see the following attached:

Correctional Officer at Level 1 Institutions			Cost Each	Net Cost per Officer
5	EA	S/S SHIRTS	\$30.00	\$150.00
2	EA	LIS SHIRTS	\$32.00	\$64.00
4	EA	CARGO PANTS	\$44.00	\$176.00
1	EA	BADGE	\$35.00	\$35.00
1	EA	INSIGNIA	\$3.69	\$3.69
1	EA	POUCH FOR GLOVES	\$4.10	\$4.10
1	EA	KEY POUCH	\$1.00	\$1.00
1	EA	TIE	\$3.50	\$3.50
7	EA	SCDC PATCHES	\$0.46	\$3.22
1	PAA	BOOTS	\$57.92	\$57.92
7	EA	AMERICAN FLAG	\$0.28	\$1.96
3	EA	TEE-SHIRTS	\$12.95	\$38.85
1	EA	JACKET	\$52.50	\$52.50
SCDC TOTAL				\$591.74

Correctional Officer at LEVEL 2-3 Institutions			Cost Each	Net Cost Per Officer
5	EA	S/S SHIRTS	\$30.00	\$150.00
2	EA	LIS SHIRTS	\$32.00	\$64.00
3	EA	UNDERVEST SHIRTS	\$40.00	\$120.00
4	EA	CARGO PANTS	\$44.00	\$176.00
1	EA	BADGE	\$35.00	\$35.00
1	EA	INSIGNIA	\$3.69	\$3.69
1	EA	POUCH FOR GLOVES	\$4.10	\$4.10
1	EA	KEY POUCH	\$1.00	\$1.00
1	EA	TIE	\$3.50	\$3.50
10	EA	SCDC PATCHES	\$0.46	\$4.60
1	PAA	BOOTS	\$57.92	\$57.92
10	EA	AMERICAN FLAG	\$0.28	\$2.80
3	EA	TEE-SHIRTS	\$12.95	\$38.85
1	EA	JACKET	\$52.50	\$52.50
1	EA	MULTI THREAT VEST	\$695.00	\$695.00
SCDC TOTAL				\$1,408.96

This does not reflect costs associated with training, or cost of weapons and gear required for tactical assignments.

In addition to Correctional Officers, Food Service staff are issued similar uniforms:

Food Service Level	1-2-3	Institutions	Cost Each	Net Cost Per Person	
5	EA	S/S SHIRTS	\$30.00	\$150.00	
2	EA	LIS SHIRTS	\$32.00	\$64.00	
5	EA	CARGO PANTS	\$44.00	\$220.00	
1	EA	POUCH GLOVE FOR GLOVES	\$4.10	\$4.10	
1	EA	KEY POUCH	\$1.00	\$1.00	
1	EA	TIE	\$3.50	\$3.50	
1	EA	FOOD SERVICE WHITE BALL CAP			\$2.50 \$2.50
7	EA	SCDC PATCHES	\$0.46	\$3.22	
7	EA	AMERICAN FLAG	\$0.28	\$1.96	
1	EA	JACKET	\$52.50	\$52.50	
1	PAA	BOOTS	\$57.92	\$57.92	
SCDC TOTAL			\$560.70		

Also, please see attached, chart with additional information on costs.

Attachment

- Costs to train and equip correctional officers (Question 15 attachments)
 - o Basic training cost per graduate FY 2018
 - o Expenditures of cost centers training and range
 - o Summary of SCDC training classes for FY 2018

Summary of FY18 SCDC Training Classes
(Defensive Driving (1077.00) is included in Orientation. This could change from year to year.)

Basic Training Categories	Class	Code	Number of Training Academy Classes	Students	Average Hours per Student per Class	TA Instructors	TA Instructor Hours	Non-TA Instructors	Non-TA Instructor Hours	Total Class Hours	Total Student Hours
	2017 LEGAL UPDATE	1009.34V	2	7	1.50	0	0.00	2	3.00	3.00	10.50
	ADVANCED SUPERVISORY (FIELD)	1073.13	1	9	38.00	1	38.00	0	0.00	38.00	342.00
ORIENT	AGENCY ORIENTATION	1.00	26	1,186	32.33	47	1,519.53	4	129.32	840.59	38,344.00
	AMER.SAFETY CPR/BASIC 1ST AID	1001.42	3	13	3.27	3	9.81	0	0.00	9.81	42.50
	AMERICAN SAFETY/HEALTH CPR	1001.43	7	16	2.21	5	11.03	2	4.41	15.44	35.30
	AMERICAN SAFETY/HEALTH FIRST AID	1001.44	4	20	2.98	4	11.90	0	0.00	11.90	59.50
RANGE	ANNUAL RIFL INSRCT QUAL/RANGE SAFETY	12.07	1	1	1.00	1	1.00	0	0.00	1.00	1.00
RANGE	ANNUAL SEMI-AUTO PISTOL INSTR.REQUA	12.06	6	7	1.29	3	3.86	3	3.86	7.71	9.00
	BASIC-EPT	3.03	2	5	4.20	2	8.40	0	0.00	8.40	21.00
	BASIC-MECHANICAL RESTRAINTS	3.16	2	2	6.00	2	12.00	0	0.00	12.00	12.00
	BLOODBORNE/AIRBORNE PATHOGENS/HIV	3.49	1	1	1.00	1	1.00	0	0.00	1.00	1.00
BASIC	C/O CERTIFICATION TRNG(BASIC)	3.00	21	746	204.08	58	11,836.35	4	816.30	4,285.58	152,240.00
CADET	CADET BASIC COMPLETION	3.98	10	24	47.33	10	473.33	1	47.33	473.33	1,136.00
CADET	CADET BASIC TRAINING	3.99	19	64	166.03	26	4,316.81	2	332.06	3,154.59	10,626.00
	CANTEEN TRAINING	1085.99	1	27	4.00	0	0.00	1	4.00	4.00	108.00
	CLASS. CASEWORKER 3-DAY TRNG	1055.08	2	26	23.31	0	0.00	2	46.62	46.62	606.00
	CLASSIFICATION TRAINING - GENERAL	999.00C	1	56	6.00	0	0.00	1	6.00	6.00	336.00
	COMMISSARY QUARTERLY TRAINING	2312.00	1	38	3.50	0	0.00	2	7.00	3.50	133.00
OLDEMP	CORR.OFFICER BASIC TRNG.(NON TO SEC	3.97	3	3	61.33	2	122.67	1	61.33	184.00	184.00
	CPR PRO)	1001.02	5	12	3.13	6	18.75	0	0.00	15.63	37.50
	CPR/BASIC 1ST AID-AMERICAN SAFETY	3.52	7	9	6.50	7	45.50	0	0.00	45.50	58.50
	D AIRWAY DEVICE INSTRUCTIONS	1001.50	1	7	0.50	1	0.50	0	0.00	0.50	3.50
	DEFENSIVE DRIVING COURSE 4	1077.01	9	370	4.00	8	32.00	1	4.00	36.00	1,480.00
DRIVE	DEFENSIVE DRIVING COURSE 8	1077.00	28	1,290	8.00	32	256.00	1	8.00	224.00	10,320.00
	DEFENSIVE TACTICS (ISO)	1003.14	10	275	3.59	8	28.68	2	7.17	35.85	986.00
	DEFENSIVE TACTICS TRAINING	1003.11	8	67	3.27	4	13.07	5	16.34	26.15	219.00
	DEFENSIVE TACTICS TRAINING	3.37	3	3	23.00	3	69.00	0	0.00	69.00	69.00
	DOMESTIC VIOLENCE	1032.14V	3	40	0.50	0	0.00	3	1.50	1.50	20.00
	DRUG TEST REFRESHER	1080.02	1	28	2.00	0	0.00	1	2.00	2.00	56.00
	EFFECTIVE COMMUNICATION	727.01	23	2,809	1.00	2	2.00	4	4.00	23.00	2,809.00
	EMERGENCY PREPAREDNESS 4 SCDC MGRS.	1029.50	3	46	24.00	1	24.00	2	48.00	72.00	1,104.00
	EMERGENCY PREPAREDNESS T4T	750.58	2	11	40.00	1	40.00	1	40.00	80.00	440.00
	EMERGENCY PREPAREDNESS TRAINING	1029.56	11	350	2.00	1	2.00	10	20.00	22.00	700.00
	EMP/IM RELATIONS:PROF.& ETHICS	1013.17	3	88	1.50	0	0.00	3	4.50	4.50	132.00
	ESSENTIAL SKILLS (SUPV. 101)	1073.15	2	34	39.47	2	78.94	0	0.00	78.94	1,342.00
	ESSENTIAL SKILLS FOR NEW SUPV.	1073.12	2	38	40.00	2	80.00	0	0.00	80.00	1,520.00
	FACILITY INSPECTOR TRAINING	1055.31	2	30	2.40	0	0.00	2	4.80	4.80	72.00
	FIRE ESCAPE HOOD	1024.14V	31	1,483	0.50	0	0.00	0	0.00	15.50	741.50
	FIRE SAFETY & IEVAC	1004.17V	1	1	1.00	1	1.00	0	0.00	1.00	1.00
	FIREARMS TRAINING SIMULATOR (CBT)	12.25	1	25	6.00	0	0.00	1	6.00	6.00	150.00
	FIREARMS TRAINING SIMULATOR (SORT)	12.24	1	9	4.00	0	0.00	1	4.00	4.00	36.00
	INMATE DISCIPLINARY POLICY	1067.16	10	178	2.00	0	0.00	10	20.00	20.00	356.00
	INMATE SUICIDE PREVENT. (PT 2)	1015.18V	2	16	1.00	0	0.00	2	2.00	2.00	16.00
	INTERPERSONAL RELATIONS .V.	1013.16	5	28	2.50	0	0.00	5	12.50	12.50	70.00
	IT SECURITY AWARENESS (VIDEO)	1053.27V	1	1	0.50	0	0.00	1	0.50	0.50	0.50
	IT-SECURITY AWARENESS	1053.27	2	6	0.50	0	0.00	0	0.00	1.00	3.00
	LEADERSHIP TALKS	431.00	1	75	4.00	1	4.00	0	0.00	4.00	300.00
	LEGAL 2016	1009.33	2	4	1.00	1	1.00	1	1.00	2.00	4.00
	LEGAL UPDATE 2014	1009.31	1	1	1.00	1	1.00	0	0.00	1.00	1.00
	LEGAL UPDATE 2015	1009.32	4	4	1.00	3	3.00	1	1.00	4.00	4.00
	LEGAL UPDATE 2017	1009.34	2	2	1.50	1	1.50	1	1.50	3.00	3.00
	LEGAL UPDATE 2018	1009.35V	4	52	1.50	4	6.00	0	0.00	6.00	78.00
	LESS LETHAL MUNITIONS INSTRUCT. CRS	750.61	1	16	39.00	1	39.00	0	0.00	39.00	624.00
RANGE	LETA-ANNUAL REVOLVER INSTR. REQUAL	12.05	18	35	1.60	8	12.80	12	19.20	28.80	56.00
	LETA-CHEMICAL MUNITIONS	1027.01	5	24	2.00	2	4.00	3	6.00	10.00	48.00
RANGE	LETA-FIREARMS T 4 T	751.00	2	12	40.00	2	80.00	0	0.00	80.00	480.00
	LETA-FOOD SERVICE EMPLOYEE OJT	1086.00	1	1	24.00	0	0.00	1	24.00	24.00	24.00
	LETA-PHLEBOTOMY	1090.07	2	20	6.00	1	6.00	1	6.00	12.00	120.00
	LETA-SORT PHYSICAL FITNESS	1600.00	14	140	1.15	0	0.00	14	16.10	16.10	161.00
	LL WEAPONS/CHEM MUNITIONS (YOPRS)	1089.00	1	11	4.00	1	4.00	0	0.00	4.00	44.00
	MECHANICAL RESTRAINTS	1029.00	7	26	2.00	2	4.00	5	10.00	14.00	52.00
	MH-COLA SUICIDE SEVERITY RTNG SCALE	1015.19	1	51	3.00	0	0.00	1	3.00	3.00	153.00
	MH-GENERAL PROVISION	1096.09	5	54	2.00	1	2.00	1	2.00	10.00	108.00
	MH-GENERAL PROVISIONS	1096.09V	2	61	2.00	0	0.00	2	4.00	4.00	122.00
	MH-UNDERSTNDG THE TRANSGNDR POP.	2607.54	1	23	3.00	0	0.00	1	3.00	3.00	69.00
	NATIONAL INST. OF CORR.	2396.00	1	28	24.00	1	24.00	0	0.00	24.00	672.00
NEO	NEW HIRE ON-BOARDING	0.50	43	1,247	8.00	62	496.00	12	96.00	344.00	9,976.00
	NIC-CIT PARTNERSHIP: SC DOC	904.20	4	94	40.00	4	160.00	0	0.00	160.00	3,760.00
	NON-SECURITY BASIC TRAINING	3.60	41	117	156.31	41	6,408.62	1	156.31	6,408.62	18,288.00
	PREA	1073.30V	1	30	0.50	0	0.00	1	0.50	0.50	15.00
	PREA AUDIT	1073.32	13	50	0.66	0	0.00	0	0.00	8.58	33.00
	PREA BEHAVIOR HEALTH	1073.33	4	14	0.61	0	0.00	0	0.00	2.43	8.50
	PREA COORDINATORS	1073.34	1	11	0.50	0	0.00	0	0.00	0.50	5.50
	PREA INVESTIGATIONS	1073.36	2	19	0.58	0	0.00	0	0.00	1.16	11.00
	PREA MEDICAL	1073.37	3	15	0.57	0	0.00	0	0.00	1.70	8.50
	PRISON RAPE ELIMINATION ACT	1.13	1	1	1.50	1	1.50	0	0.00	1.50	1.50
	RECERTIFICATION TRAINING	3.94	10	15	52.80	10	528.00	0	0.00	528.00	792.00
	RESPIRATORY PROTECTION	1090.09	16	241	1.01	9	9.07	9	9.07	16.13	243.00
	RESTRICTIVE HOUSING INITIATIVE	26.05	4	294	3.59	4	14.34	0	0.00	14.34	1,054.00
	RESTRICTIVE HOUSING UNIT (RHU)TRNG	1096.10	1	1	4.00	0	0.00	1	4.00	4.00	4.00
	RRT - DRILL & CEREMONY	1700.00	1	5	4.00	0	0.00	1	4.00	4.00	20.00
	SC ENTERPRISE INFO SYS (SCEIS)	1.94	1	9	6.50	0	0.00	1	6.50	6.50	58.50
	SCDC ARMORY MGMT.	1079.35	1	11	6.50	1	6.50	0	0.00	6.50	71.50
	SCDC DEFENSIVE TACTICS T4T	750.28	1	11	40.00	1	40.00	0	0.00	40.00	440.00
	SCDC KEY CONTROL	1062.14	3	104	1.10	0	0.00	3	3.29	3.29	114.00

Basic Training Categories	Class	Code	Number of Training Academy Classes	Students	Average Hours per Student per Class	TA Instructors	TA Instructor Hours	Non-TA Instructors	Non-TA Instructor Hours	Total Class Hours	Total Student Hours
RANGE	SCDC REVolver REQUAL/SHOTGUN TRN	12.00	41	196	3.31	13	43.06	32	106.00	135.81	649.25
	SCDC WEAPONS CARE & CLEANING	12.08	2	12	1.33	0	0.00	2	2.67	2.67	16.00
	SCDC-SEXUAL HARASSMENT	1059.00	1	1	0.50	0	0.00	0	0.00	0.50	0.50
	SECURITY THREAT GROUPS	1063.04	1	17	5.00	0	0.00	1	5.00	5.00	85.00
RANGE	SEMI AUTO RIFLE TRAINING	12.14	1	2	8.00	1	8.00	0	0.00	8.00	16.00
RANGE	SEMI-AUTO PISTOL REQUAL/DEADLY FORC	12.03	10	29	2.76	4	11.03	6	16.55	27.59	80.00
RANGE	SEMI-AUTO PISTOL TRANSITION	12.16	2	11	7.27	0	0.00	2	14.55	14.55	80.00
RANGE	SEMI-AUTO RIFLE REQUAL/REMEDIAL TRN	12.09	2	12	2.00	0	0.00	2	4.00	4.00	24.00
	SITCON - ACTIVE LISTENING SKILLS	1509.29	2	112	2.75	0	0.00	2	5.51	5.51	308.50
	SITCON - HIGH RISK FACTORS	1509.27	1	70	2.00	0	0.00	1	2.00	2.00	140.00
	SITCON TEAM DEMONSTRATION & ROLE PL	1509.15	1	61	2.50	0	0.00	1	2.50	2.50	152.50
	SITCON-CASE STUDY	1509.14	1	66	3.00	0	0.00	1	3.00	3.00	198.00
	SITCON- TEAM BUILDING	1509.10	1	13	4.00	0	0.00	1	4.00	4.00	52.00
	SORT - HAND SIGNALS	1600.11	1	8	4.00	0	0.00	1	4.00	4.00	32.00
	SORT CHEMICAL MUNITION	1600.15	2	41	3.00	0	0.00	2	6.00	6.00	123.00
	SORT-BLDG. ENTRY AND CLEARING TECHN	1600.08	4	41	6.21	0	0.00	4	24.83	24.83	254.50
	SORT-SEMI AUTO PISTOL MALFUNCTION	1600.03	1	10	4.00	0	0.00	1	4.00	4.00	40.00
	SORT-SEMI AUTO RIFLE TACTICAL TRNG.	1600.01	4	21	4.00	0	0.00	4	16.00	16.00	84.00
	SORT-SNIPER MRKMNSHP COLD/CALL SHOT	1600.07	3	10	2.40	0	0.00	3	7.20	7.20	24.00
	SORT-TACT. SEMI AUTO PISTOL REQUAL	1600.05	1	9	2.00	0	0.00	1	2.00	2.00	18.00
	SORT-TACTICAL SHOTGUN COURSE	1600.04	5	43	2.23	0	0.00	5	11.16	11.16	96.00
	SORT-WEAPONS STRESS CERT. COURSE	1600.06	8	71	3.05	0	0.00	8	24.37	24.37	216.25
	SPECIALTY IMPACT MUNITIONS(SIMS)	1600.13	2	41	3.50	0	0.00	2	7.00	7.00	143.50
	STATEWIDE INMATE GRIEVANCE TRAINING	2279.00	1	31	6.00	0	0.00	2	12.00	6.00	186.00
	SUICIDE	1.16	2	2	2.00	2	4.00	0	0.00	4.00	4.00
	SUICIDE	1015.16	8	26	2.00	5	10.00	4	8.00	16.00	52.00
	SUICIDE PREVENTION/INTERVENTION	3.28	4	6	2.00	4	8.00	0	0.00	8.00	12.00
	T4T - RESPIRATORY PROTECTION	750.53	5	18	1.00	4	4.00	1	1.00	5.00	18.00
	T4T SPONTANEOUS KNIFE DEFENSE INSTR	750.62	1	11	24.00	1	24.00	0	0.00	24.00	264.00
	T4T-CPR/BASIC 1ST AID.AMER.SAFETY	750.50	5	19	6.11	5	30.53	0	0.00	30.53	116.00
	TB/BLOOD BORNE PATHOGEN & PAN FLU	1072.10V	2	32	0.50	0	0.00	2	1.00	1.00	16.00
	TRAINING FOR TRAINERS	750.00	3	30	40.00	2	80.00	1	40.00	120.00	1,200.00
	TRANS FROM EMPLOYEE 2 SUPV. (MDP)	270.20	4	98	6.25	1	6.25	3	18.75	25.00	612.50
	TRANSITION CERTIFICATION	3.93	1	11	42.50	1	42.50	0	0.00	42.50	467.50
	USE OF FORCE TRNG (POLICY CHNG.)	1012.03	5	47	4.06	2	8.13	3	12.19	20.32	191.00
	WEAPONS RETENTION	1003.01	8	58	1.56	5	7.80	4	6.24	12.48	90.50
	WORKPLACE VIOLENCE:BULLYING	1075.64	11	253	1.00	3	3.00	10	10.00	11.00	253.00
TOTAL			673	13,973	1,542.45	460	27,203.78	265	2,424.54	18,481.50	271,331.80

	# of Basic Students	Calculated Rate	TA Instructor Hours	Non-TA Instructor Hours	Class Hours	Student Hours
100% for Basic Training (Includes C/O Certification Trng(Basic) (3.00), Correctional Officer Basic Training (non-security to security) (3.97), Cadet Basic Completion (3.98) and Cadet Basic Training (3.99).)	837		16,749	1,257	8,098	164,186
65.0% of New Hire On-Boarding (prelude to Agency Orientation and Basic Training, 65.0% attendees were correctional officer new hires. Correctional Officer Basic Training(non-security to security) (3.97) and Cadet Basic Completion (3.98) are not used in this calculation since these employees previously had New Hire On-Boarding.)	810	64.96%	322	62	223	6,480
68.3% of Agency Orientation (prelude to basic training, 68.3% attendees were correctional officer new hires. Correctional Officer Basic Training (non-security to security) (3.97) and Cadet Basic Completion (3.98) are not used in this calculation since these employees previously had Agency Orientation.)	810	68.30%	1,038	88	574	26,188
Total Class Hours Devoted to Correctional Officer Basic Training Certificate			18,109	1,408	8,895	196,854
Percentage of Total Class Hours held by Training Academy Staff			66.57%		48.13%	72.55%
Average Basic Training Hours			341.68		167.83	243.03

100% Range Hours					1,797	30,007
36 Hours of C.O. Basic Training Spent on the Range	749				864	26,964
8 Hours of Cadet Basic Training Spent on the Range (shotgun only)	64				152	512
Range Hours for Cadets Completing Certification Requirements at Age 21 (Pistol/Hand Gun only)	24				473	1,136
Percentage of Total Range Hours					82.89%	95.35%